

## **We're hiring! – Schools Co-ordinator for Sangam Festival**

Are you an enthusiastic, organised person with good communication skills? Maybe you're returning to work after a break, a freelancer looking for a new contract or an individual looking for a new exciting opportunity.

We are looking to recruit a part-time freelance Schools Co-ordinator for three months from May - July 2022 following the success of our 2021 festival.



### **So who will you be working for, what is Sangam Festival?**

Sangam Festival is a ground-breaking festival of heritage, arts and culture, which takes place annually in venues across Kirklees and online, in the run up to and during South Asian Heritage Month (18 July – 17 August). <https://sangamfestival.co.uk/>

The festival comprises heritage projects alongside events and activities that celebrate South Asian arts and culture. It is delivered by Huddersfield-based social enterprise Communities Together (<https://communitiestogether.org.uk/>) with support from sister company Radio Sangam.

### **The role**

Working closely with the Festival Manager, your role will comprise:

- Drawing up a list of schools and colleges in Kirklees; identifying and contacting the relevant person to speak to about promoting the Festival in their facility.
- Sending out the digital and/or printed Festival brochure and information about specific Festival events that might be of interest to students.
- Coming up with ideas to help promote the Festival, for example suggesting projects that the school could carry out relating to South Asian heritage/culture; liaising with school contacts delivering these projects.

### **You will be:**

- Enthusiastic and knowledgeable about South Asian heritage, culture and arts.
- Already well-connected with schools in the local area or prepared to make connections.
- Good at getting past 'gatekeepers' to talk to the relevant contact at the school.
- Organised and able to work autonomously and in tandem with the Festival team.
- Ideally based in the Kirklees area.

**Timeline:** Apply by: 5pm Thursday 31 March  
Interviews: w/c Monday 11 April and w/c Monday 18 April  
Decision by: Monday 25 April  
Start date: Tuesday 3 May  
Contract ends: Friday 29 July

**Pay:** £20 an hour  
Expected hours, averaging approx. 15-20 a month  
To be invoiced on the last day of May, June & July.

**To apply:** Please send your CV and a covering letter or email (no more than one side of A4 or the equivalent, up to 350 words) outlining what you would be able to bring to this role, to: [michelle@sangamfestival.co.uk](mailto:michelle@sangamfestival.co.uk) by 5pm on Thursday 31 March.